

DCP 117 Working Group Minutes

Meeting Name	DCP 117 Working Group
Meeting Number	17
Date	9 April 2015
Time	10:00
Venue	Teleconference/Webinar

Attendee	Company
Mike Harding [MH] (Chair)	Brookfield Utilities
Beth Hanna [BH]	Ofgem
Chris Ong [CO]	UK Power Networks
Dave Wornell [DW]	Western Power Distribution
Giao Le [GL]	SSEPD
Lili Zou [LZ]	SSEPD
Pat Wormald [PW]	Northern Powergrid
Michael Walls [MW] (Secretariat)	ElectraLink

1 ADMINISTRATION

- 1.1 Apologies were received from Neil Fitzsimons (Brookfield Utilities) and Chris Goodwin (ESP Electricity).
- 1.2 The minutes were approved without amendment.

2 COMPETITION LAWS DO'S AND DON'TS

- 2.1 The Working Group reviewed the "Competition Law Dos and Don'ts". All Working Group members agreed to the terms set out in the document.

3 REVIEW OF THE DRAFT CHANGE REPORT

- 3.1 The Working Group reviewed the draft Change Report. This document is included as Attachment 1.
- 3.2 CO noted that there were some consistency issues with naming of the PCDM and Method M within the Change Report and also a few other items. It was agreed that he would send around a tracked change versions which incorporate these amendments to the Working Group.

Action 17/01: CO

- 3.3 The Working Group then discussed the section which still needed to be drafted which will explain what the proposed legal text will do in plain English. MH agreed to take the action to complete this section and send it through for final comments.

Action 17/02: MH

- 3.4 The Working Group agreed that this Change Report should be submitted to the DCUSA Panel meeting in May so that it has plenty of time to be included, if approved, for 2016 prices.

4 NEXT STEPS

- 4.1 The DCP 117 Working Group agreed that the next steps as follows:
- CO to send through a tracked changes version of the CR to the Working Group for final review
 - MH to draft the plain English section of the CR regarding the legal text
 - The Working Group to review and provide any final thoughts on the CR by Friday, 24 April 2015
 - ElectraLink to incorporate all the changes, and prepare the CR for the DCUSA Panel meeting in May

5 ANY OTHER BUSINESS

- 5.1 There were no items of any other business.

6 NEXT MEETING

- 6.1 The Working Group will not meet again as the Change Report will be issued to the DCUSA Panel for progression to the voting stage.

APPENDIX A: SUMMARY OF ACTIONS

NEW AND OPEN ACTIONS

Action Ref.	Action	Owner	Update
17/01	CO to send through a tracked changes version of the CR for the Working Group to review	CO	
17/02	MH to draft a plain English summary of the what the proposed legal text will do in relation to the CP	MH	
17/03	ElectraLink to finalise the CR documents and submit this to the DCUSA Panel in May	ElectraLink	

CLOSED ACTIONS

Action Ref.	Action	Owner	Update